## Waikiki Banyan MEMORANDUM

DATE: November 17, 2017

TO: Waikiki Banyan Ohana

CC: Security Department, Gilbert Biaquis, Roxanne Manuel, Jon

McKenna, Michael Job

FROM: Sterling Paulos, General Manager

**SUBJ: 2018 Owner Annual Parking Pass** 

**Assignment/Distribution** 

Aloha WB Ohana,

Be advised that as the end of year is quickly coming upon us, we will be starting to issue the 2018 Owner Parking Pass(s) beginning on Monday, December 18<sup>th</sup> from the Administration Office.

Attached is a copy of the Owner Authorization for Parking Pass Assignment Form which we will need to be completed by the unit(s) owner(s) and returned to the Administration Office in person, or by fax (808-921-2037) or by email (sterling@waikikibanyan.org)

These forms are also available on our website at <a href="www.waikikibanyan.org">www.waikikibanyan.org</a> or just stop by the Administration Office and we can assist. Thank you for your cooperation and on behalf of the AOAO employees and staff, we wish you all a safe and Happy Holiday Season!

Mahalo 😂

## Waikiki Banyan Authorization for Annual Parking Pass Assignment

I,Print Name	, owner of unit #	Tower
hereby authorize the agent or tenant named below to re	,	
EITHER my parking pass for the year (default if no box or both boxes checked)  OR my parking passes each year until this authorization is revoked or superseded		
OR my parking passes each year until this aut		
Print the name of the person/company authorized to receive the pas	ss. Agent	Tenant
Owner Signature	Date Signed	